

Philippine Postal Corporation

2013 ANNUAL PROCUREMENT PLAN

PARTICULARS

	<u>Unit</u>	<u>Unit Cost</u>
A. OPERATIONAL & ADMINISTRATIVE SUPPLIES & MATERIALS		
B. ACCOUNTABLE FORMS		
C. REPAIRS AND MAINTENANCE		
1. Buildings and Structures		
2. Vehicles		
3. Equipment and Machineries		
D. UTILITIES EXPENSE		
1. Water		
2. Electricity		
3. Communication		
E. GASOLINE, OIL & LUBRICANTS		
F. OTHER SUPPLIES (including supplies & materials for motor transport)		
G. SECURITY SERVICE		
H. JANITORIAL SERVICE		
I. CONVEYANCE		
J. TITLING/APPRAISAL OF LOTS		
K. EQUIPMENT		
1. IT Equipment		
▶Computer sets w/ OS (e-BMSO project for 200 POs)	200	42,000.00
▶Barcode Scanner (e-BMSO project)	250	7,500.00
▶Philpost Biometric and Demographic Data Capture for the new Postal ID	lot	1,000,000.00
▶Desktop Computer ; I5	18	28,800.00
▶Firewall Router	1	200,000.00
▶Wireless Router	15	3,360.00
▶Laser Handheld Scanner ID	18	7,200.00
▶ IPS - Various equipment (for IPS project)	1	6,249,982.00
▶Desk Top Computer Set (@ least 20 per area & 2 each per office in CO)	212	24,000.00
▶ Printer - colored (@ least 1 per area & 7 in CO)	16	12,080.00
▶ External Hardisk Drive	12	9,425.00

▶ Barcode Scanner for operations	200	6,000.00
▶ Computer Printer (black & white) < 10 per area & 1per dept.)	106	4,500.00
▶Multi media projector (at least 1 per area & dept.)	25	50,000.00
▶ UPS (200+18+106)	324	4,000.00
▶ Laptop (1 per region +3 in CO)	12	43,000.00
▶ CCTV w/ DVR, monitor & accessories)(20@CMEC & 2/area+3FSMDC)	41	24,000.00
▶ Other IT equipment		

2. Office Equipment

▶Fax Machine (1 each per area & dept.)	25	3,700.00
▶ Xerox machine (2/area & 1/office in CO)	34	44,000.00
▶Weighing Scales 50 kgs. Digital (5 per area & OE)	50	16,000.00
▶Weighing Scales 30 kgs. Digital (5/area)	45	14,000.00
▶Weighing Scales 20 kgs. Digital (5/area)	45	11,000.00
▶Weighing Scales 2 kgs. Digital (5/area)	90	4,500.00
▶Desk Fan (30/area)	270	760.00
▶Stand fan (30/area + 2/dept)	300	1,500.00
▶Airconditioner, Window type (20/area + 2/dept)	212	17,500.00
▶Airconditioner, package type (10/area + 2/dept)	122	32,500.00
▶ceiling fan (100 per area)	900	1,500.00
▶push cart, heavy duty (5/area & OE)	60	7,000.00
▶Document Scanner (2/area & 1 of 7 offices)	32	7,300.00
▶Elite typewriter , 16" carriage manual (3 per area)	27	19,000.00
▶Calculator, 12 digits (10 per area +10 offices)	100	1,200.00
▶Digital Camera (3/area + 3 offices)	36	15,000.00

3. Communication Equipment

3.1 Mobile connectivity service bundled w/ tablet (use for pay-out of senior citizens pension)	300	9,120.00
3.1.1 Internet connection fee @ 1,000 per unit	300	1,000.00
3.2 Global Positioning System (GPS) < for EMS mail car >	82	21,600.00
3.2.1 Internet connection fee @ 1,200 per unit	82	1,000.00

4. Machineries and Other Equipment

4.1 Postage Metered Machine		
4.1.1 Postage Metered Machine for Postal Counter	109	240,000.00
4.1.2 Postage Metered Machine for Bulk Mail	0	860,000.00
4.1.3 Annual Maintenance License Fee (total of 218+4)		
-- Postal Counter Meter machine	218	5,500.00
-- Bulk Mail Meter Machine	4	5,500.00

4.1.4 Annual Meter parts replacement and Maintenance (10% of Actual cost)

- Postal Counter Meter machine
- Bulk Mail Meter Machine

4.1.5 Consumables (based on Corplan study)

- Postal Counter Meter machine 19,874,400.00
- Bulk Mail Meter Machine 5,616,000.00

Jigsaw Machine	10	5,600.00
Ring binder machine	25	11,000.00
Plastic Twine Tying machine (bundling of mail)	36	10,000.00

5. Furniture & Fixtures

Cabinet with comb. Lockers	81	7,000.00
Filing Cabinet (4 layers)	81	7,200.00
Clerical chairs	180	1,300.00
Tellinging Chair	54	1,500.00
Monoblock Chair	900	175.00
Clerical Table	120	7,000.00

6. Realignment

Actual

IPPBX		
Data Center Service e-PLDT, Inc.		2,872,293.00
Fund Management Software		3,034,102.56
		3,888,888.88
		9,795,284.44

e-BMS

L. MOTOR VEHICLES

SMV	123	759,000.00
LMV	13	1,666,500.00
HMV	6	3,388,000.00
BUS	1	4,400,000.00

M. INFRASTRUCTURE EXPENSE

1. Major Repairs/ Construction / Renovation of Buildings

Facelifting of Post Offices/ standardization of postal building according to classes

CO Central Mail Exchange Bldg., Pasay City

CO FSMDC Bldg., Port Area, Manila

CO MTS,CMEC Compound, Pasay City

CO Rehab. Elevator

CO Elevator Replacement & installation

Bayad Center / e-remittances

NELA Repair of Aurora Post Office, Isabela

NELA Repair of Ballesteros Post Office, Cagayan

NELA Construction of Carig Post Office, Carig , Tugearao City

NELA Repair of Cabanatuan City

NELA Repair of Santiago City PO

NELA Repair of Tumauni Post Office

NWLA Bangued Post Office

NWLA Baguio Post Office

NWLA PPC Quarter, Baguio City

NWLA Angeles City PO

NWLA Bontoc Post Office, Mountain Province

NWLA Lingayen Post Office

NWLA Olongapo City PO

NWLA Urdaneta City

MEGA Bustos Post Office, Bulacan

MEGA Calumpit, Bulacan

MEGA Caloocan City PO

MEGA Makati city PO

MEGA Las Pinas PO

MEGA Paranaque PO

MEGA Mandaluyong PO

MEGA Ermita Post Office

MEGA Frisco Post Office

MEGA Marilao Post Office, Bulacan

MEGA	Novaliches Post Office
MEGA	Pasay Central Post Office
MEGA	Pulilan Post Office, Bulacan
MEGA	San Juan Post Office
MEGA	UP Post Office
MEGA	Hagonoy Post Office, Bulacan
MEGA	Malolos Post Office, Bulacan
SLA	Regional Office, San Pablo City
SLA	Legaspi City PO
SLA	Batangas PO
SLA	Lipa City Post Office
SLA	Naga City Post Office
SLA	San Pedro PO, Laguna
SLA	Tabaco PO, Albay
CEVA	Regional Office, Mandaue City
CEVA	Baybay PO, Leyte
CEVA	Catbalogan PO, Samar
CEVA	MDC, Mandaue City
CEVA	Tacloban City PO
CEVA	Ormoc City Post Office
CEVA	Cebu Central PO
CEVA	Tagbilaran City Post Office
CEVA	Lapu-Lapu City PO
CEVA	Bato Post Office, Leyte
CEVA	Maasin City PO, Leyte
WEVA	Regional Office Iloilo City
WEVA	Bacolod City PO
WEVA	Leon Post Office, Iloilo
WEVA	Roxas City Post Office
WEVA	San Jose Post Office
WEVA	Repair of various quarters
ESMA	Regional Office, Davao City
ESMA	Tagum Post Office, Davao City
ESMA	Talomo Post Office, Davao City

ESMA	Kidapawan City PO
ESMA	Cotabato City PO
CEMA	Iligan City Lanao del Sur
CEMA	Cagayan de Oro City PO
CEMA	Butuan City PO
CEMA	Dapa Post Office, Surigao del Norte
CEMA	Trento Post Office, Agusan del Sur
CEMA	Repair of various Pos
WEMA	Ipil Post Office, Zamboanga del Sur
WEMA	Oroqueta Post Office, Misamis Occidental
WEMA	Sindangan Post Office
WEMA	Jolo Post Office
WEMA	Pagadian City PO
WEMA	Repair of Various Post offices

TOTAL

CAPITAL OUTLAY				MOOE
EQUIPMENT	MOTOR VEHICLE	INFRA	TOTAL	950,670,912.00
79,786,500.00	139,749,500.00	80,464,000.00	300,000,000.00	

Total Cost

42,022,481.00

36,929,698.00

6,104,637.00

10,000,000.00

2,357,439.00

15,599,799.00

50,575,353.00

40,076,683.00

86,195,000.00

21,255,740.00

37,633,000.00

13,800,000.00

544,249,682.00

-

7,000,000.00

8,400,000.00

8,400,000.00

1,875,000.00

1,875,000.00

1,000,000.00

1,000,000.00

518,400.00

518,400.00

200,000.00

200,000.00

50,400.00

50,400.00

129,600.00

129,600.00

6,249,982.00

6,249,982.00

5,088,000.00

5,088,000.00

193,280.00

193,280.00

113,100.00

113,100.00

1,200,000.00	1,200,000.00	
477,000.00	477,000.00	
1,250,000.00	1,250,000.00	
1,296,000.00	1,296,000.00	
516,000.00	516,000.00	
984,000.00	984,000.00	
999,538.00	999,538.00	
92,500.00	92,500.00	
1,496,000.00	1,496,000.00	
800,000.00	800,000.00	
630,000.00	630,000.00	
495,000.00	495,000.00	
405,000.00	405,000.00	
205,200.00	205,200.00	
450,000.00	450,000.00	
3,710,000.00	3,710,000.00	
3,965,000.00	3,965,000.00	
1,350,000.00	1,350,000.00	
420,000.00	420,000.00	
233,600.00	233,600.00	
513,000.00	513,000.00	
120,000.00	120,000.00	
540,000.00	540,000.00	
2,736,000.00	2,736,000.00	
	-	3,600,000.00
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1,771,200.00	1,771,200.00	
	-	984,000.00
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26,160,000.00	26,160,000.00	
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	-	1,199,000.00
	-	22,000.00

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	-	5,232,000.00
	-	344,000.00
	-	
	-	19,874,400.00
	-	5,616,000.00
56,000.00	56,000.00	
275,000.00	275,000.00	
360,000.00	360,000.00	
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567,000.00	567,000.00	
583,200.00	583,200.00	
234,000.00	234,000.00	
81,000.00	81,000.00	
157,500.00	157,500.00	
840,000.00	840,000.00	

From

Motor Vehicle B.

93,357,000.00	93,357,000.00
21,664,500.00	21,664,500.00
20,328,000.00	20,328,000.00
4,400,000.00	4,400,000.00

18,414,000.00	18,414,000.00
10,000,000.00	10,000,000.00
4,100,000.00	4,100,000.00
2,500,000.00	2,500,000.00
1,000,000.00	1,000,000.00
3,200,000.00	3,200,000.00
10,000,000.00	10,000,000.00
200,000.00	200,000.00
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79,786,500.00

139,749,500.00

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950,670,912.00

**Mode of
Procurement**

Public Bidding
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